

Moor Monkton Village Association

1) NAME

- 1.1 The name of the Association shall be the Moor Monkton Village Association, hereafter referred to as the Association.

2) OBJECTS

- 2.1 The objects of the Association shall be to:
 - 2.1.1 promote the interests of the residents of the Moor Monkton area irrespective of age, sex, ethnicity, ability, religion or political view;
 - 2.1.2 improve the village of Moor Monkton for the benefit of the inhabitants of the village and its surrounding area;
 - 2.1.3 make donations to support worthy projects and causes within the local community, including but not limited to voluntary bodies, groups, associations, charities and individuals;
 - 2.1.4 encourage the goodwill and involvement of the wider community;
 - 2.1.5 foster community spirit and encourage civic pride;
 - 2.1.6 promote and organise social functions and events, including fund raising events and activities, and social activities within the village;

3) POWERS

- 3.1 In furtherance of the objects, but not otherwise, the Management Committee may exercise the power to:
 - 3.1.1 promote environmental improvement and conservation of the area;
 - 3.1.2 invite and receive contributions and raise funds where appropriate, to finance the work of the Association, and to open a bank account to manage such funds;
 - 3.1.3 work with Associations of a similar nature and exchange information, advice and knowledge with them, including cooperation with other voluntary bodies, charities, statutory and non-statutory organisations;
 - 3.1.4 employ staff and volunteers (who shall not be members of the Management Committee) as are necessary to conduct activities to meet the objects;
 - 3.1.5 provide, maintain and equip, or assist in the provision, maintenance and equipment of, premises and facilities designed to carry out the objects of the Association;
 - 3.1.6 purchase, take on, lease, or exchange, hire or otherwise acquire any real or personal property and any rights and privileges necessary for the promotion of the above objects and construct, maintain and alter any buildings or erections which the Association may think necessary for the promotion of its objects;
 - 3.1.7 take any form of action that is lawful, which is necessary or desirable to achieve the objects of the Association.

4) MEMBERSHIP

- 4.1 Membership of the Association shall be open to the following, irrespective of political party, nationality, religion or political opinion:
- 4.1.1 people aged sixteen years or over living within the area of benefit who:
- 4.1.2 subscribe to the objects of and are willing to adhere to the rules of the Association. and whose applications for membership are accepted by the Committee; such members shall be called Individual Members and shall be entitled to vote at meetings of the Association;
- 4.1.3 well-wishers anywhere or persons who, in the opinion of the Committee, have special knowledge or experience to offer to the Association; such members shall be called Associate Members and shall have the right to vote at meetings of the Association.
- 4.2 The Secretary of the Management Committee shall maintain a list of the members, which shall be conclusive evidence of membership.
- 4.2 The Management Committee shall have the right for good and sufficient reason to refuse membership, or may terminate or suspend the membership of any member by ordinary resolution passed at a meeting.
- 4.3 Any member who is suspended or has their membership terminated shall have the right to appeal that decision via an independent adjudicator appointed by the Management Committee.
- 4.4 Any member of the Association may resign his/her membership by providing the Secretary with written notice.

5) MANAGEMENT COMMITTEE

- 5.1 The Association, its policy and general management shall be administered and directed by a management committee of no less than three (3) people and no more than five (5), who must be Members of the Association, at least 18 years of age.
- 5.2 Committee Members will be elected for a period of up to one year, but may be re-elected at the Association's AGM.
- 5.3 The Committee elected at an Annual General Meeting shall have the power to co-opt further members of the Committee, who shall be Individual Members, or Associate Members and who shall serve until the conclusion of the next following Annual General Meeting PROVIDED THAT the number of co-opted members shall not exceed one third of the total membership of the Committee. Co-opted members shall have the right to vote.
- 5.4 Any member of the Committee who fails to attend three consecutive Committee meetings without reasonable excuse shall lose her/his place on the Committee which may be filled by co-option in accordance with Clause 5.3 above.

6) OFFICERS

- 6.1 The Association shall have a committee consisting of: The Chairperson, The Treasurer, The Secretary, and any additional officers the Association deems necessary at the meeting required to carry out the required activities.

7) MEETINGS

- 7.1 The Committee shall meet at least three times a year. Meetings shall enable the Association to discuss actions and monitor progress to date, and to consider future developments.
- 7.2 All members shall be given at least fourteen (14) days' notice of when a meeting is due to take place, unless it is deemed as an emergency.
- 7.3 At least 3 committee members must be present in order for a meeting to take place.
- 7.4 The Committee may make such rules and regulations as its members consider appropriate to further the aims and objects of the Association, and / or the efficient conduct of the business of the Committee and the Association.
- 7.5 The Committee may appoint sub-committees, advisory groups or working parties of its own members and other persons as it may from time to time decide necessary for the carrying out of its work and may determine their terms of reference, duration and composition. All such sub-committees shall make regular reports on their work to the Committee.
- 7.6 The proceedings of the Committee shall not be invalidated by any failure to elect or any defect in the election, appointment, co-options or qualifications of any member.
- 7.7 It shall be the responsibility of the Chairperson to chair all meetings of the Association or any of its sub-committees or a designated deputy in his/her absence. All meetings must be minuted and accessible to interested parties. In the case of a tied vote, the Chairperson of any meeting or an appointed deputy shall have a second or casting vote.
- 7.8 An AGM shall take place at least once per year. At least twentyeight (28) days' notice must be given before the meeting takes place.
- 7.9 All members are entitled to vote at the AGM. Voting shall be made by a show of hands on a majority basis.
- 7.10 Members wishing to raise matters at the AGM shall give written notice to the secretary at least fourteen (14) days prior to the date of the meeting.

8) FINANCE

- 8.1 Any money acquired by the Association, including donations, contributions and bequests, shall be paid into an account operated by the Management Committee in the name of the Association. All funds must be applied to the objects of the Association and for no other purpose.
- 8.2 Bank accounts shall be opened in the name of the Association. Any deeds, cheques etc relating to the Association's bank account shall be signed by at least two (2) of the following committee members: Chairperson; Treasurer; Secretary.

8.3 Any income/expenditure shall be the responsibility of the Treasurer who will be accountable to ensure funds are utilised effectively and that the Association stays within budget. Official accounts shall be maintained, and will be examined annually by an independent accountant who is not a member of the Association. An annual financial report shall be presented at the AGM.

9) ALTERATION OF THE CONSTITUTION

9.1 Any changes to the Objects or Purposes of the Association must be agreed by a majority vote of members attending at a special general meeting.

9.2 Proposed amendments to the constitution under clause 9.1 or dissolution of the Association must be conveyed to the Secretary formally in writing. The Secretary and other officers shall then decide on the date of a special general meeting to discuss such proposals, giving members at least four weeks (28 days) notice.

10) DISSOLUTION

10.1 The Association may be dissolved if deemed necessary by the members in a majority vote at a special meeting. Any assets or remaining funds after debts have been paid shall be returned to their providers or transferred to local charities or similar Associations at the discretion of the Management Committee.

11) INDEMNITY

11.1 The Association shall indemnify and keep indemnified every officer, member, volunteer and employee of the Association from and against all claims, demands, actions and proceedings (and all costs and expenses in connection therewith or arising therefrom) made or brought against the Association in connection with its activities, the actions of its officers, members, volunteers or employees, or in connection with its property and equipment but this indemnity shall not extend to liabilities arising from wilful and individual fraud, wrongdoing or wrongful omission on the part of the officer, member, volunteer or employee sought to be made liable.

11.2 The Treasurer shall effect a policy of insurance to be maintained to provide and in furtherance of such indemnity as aforesaid in so far as is reasonably practicable having regard to the resources of the Association.

12) SETTING UP THE ASSOCIATION

12.1 This constitution was adopted at an AGM on 15th November 2015 by the people whose signatures appear below. They are the first Members of the Association and elected as the Members of the Management Committee until the second AGM, which must be held within one year of this date.

Signed: Chairperson

Signed: Treasurer

Signed: Secretary

Signed: Member

Signed: Member